

**18 NCAC 07B .0418 APPLICATION FOR RECERTIFICATION AS NOTARY INSTRUCTOR**

The notary instructor application for recertification form requires:

- (1) the information specified in Rule .0414 of this Section;
- (2) verification that the applicant has taught the notary instructor course at least twice a year during the current two-year certification period;
- (3) the date of initial certification as an instructor;
- (4) whether certification has been continuous;
- (5) a declaration under penalty of perjury that:
  - (a) the information provided is true and complete;
  - (b) the applicant remains qualified to be commissioned as a notary public; and
  - (c) the applicant:
    - (i) understands the official duties and responsibilities of a notary public and notary public instructor in North Carolina; and
    - (ii) will perform to the best of the applicant's ability all responsibilities of teaching the notary courses in accordance with the law.

*History Note: Authority G.S. 10B-4; 10B-14; 10B-134.21;  
Eff. March 1, 2025.*